



## Bullying or Harassment Reporting Form (Rev. 6/14) Elementary School

**A student can report bullying or harassment by talking to an adult at school or completing this form and returning it to an assistant principal or principal. A student can place this form in the school's drop off spot for anonymous reporting.**

### PLEASE PRINT

Write your name if you want to: \_\_\_\_\_

Write down your school: \_\_\_\_\_

Write down who is doing the bullying: \_\_\_\_\_

\_\_\_\_\_

Tell **how many times** the bullying has happened:

1 time     2 times     3-5 times     More than 5 times

If you have been bullied before, have you told anyone at the school?

No     Yes, I told \_\_\_\_\_

Tell **where** it happened:

In the classroom     At recess     In the lunchroom     In the hall  
 On a school bus     On the way to/from school     At the bus stop     Other \_\_\_\_\_

Did anyone else see the bullying (if yes, write down their names)? \_\_\_\_\_

\_\_\_\_\_

Tell **what** happened:

Teasing     Hitting or kicking     Gossip and rumors being spread     Saying mean things  
 Name calling     Shoving or pushing     Cyberbullying     Other \_\_\_\_\_

What did the person who was doing the bullying say or do? \_\_\_\_\_

\_\_\_\_\_

Please sign your name: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you. This report will be looked into. If you think a student is in danger, please contact a trusted adult right away!

### For Office Use Only

<b>Date Received:</b>	
<b>Received By:</b>	