**SOUTHWOODS ELEMENTARY PTO**

**MEETING AGENDA**

**August 10th, 2020 @ 3:30 pm**

1. Call to order
2. Approval of minutes for July 29, 2020 meeting
3. Old Business
4. Updates to Calendar of Events, website, and Sponsor Letter.
5. Budget and bank update.
6. Staff luncheon, choose vendor.
7. Neck gaiters, selling.
8. Spirit shirts, update due date.
9. New Business
10. Check issued to the Bahamas. Reissue or write-off.
11. Staff gifts.
12. Acknowledge donor for luncheon, Crescent Beach Care.
13. Next meeting scheduled.
14. Closing