**SOUTH WOODS ELEMENTARY PTO**

**MEETING AGENDA**

**October 6th, 2020 @ 4:30 pm**

1. Call to order
2. Approval of minutes for September 15th, 2020 meeting
3. Old Business
4. Apologies for missing the Sept. 18th workshop. Another was held on September 22 and a tentative schedule is presented here for approval.
5. The Pinder Elementary check in the amount of $2000 was mailed Sept. 22, 2020 via regular mail, stamp cost $1.21.
6. Hospitality Cart review. Follow up with gratitude for Carrie Moody and Jasmine Hines, volunteers. Take pics next event.
	1. I formally request a refund for the expense for cart supplies in the amount of $317.50. The card was not activated. Copies of the receipts will be submitted for the record.
7. Shirts, spirit wear. The quote from Sport’s Corner: Online Store. Would only run for 10 days. Shirts costs, $9.95/shirt (S-XL) $11.95 (XXL). Items can be picked up at the store or shipping costs $13.95 /order. We can add to the cost to raise funds.
	1. I need a Logo. Anyone have suggestions?
	2. There are other options. Ink for the People offers a variety, can run as long as we want, and offers 10 varieties. We can make $9.20 ea. For every 50 sold.
8. Quotes on banners and plaques.
	1. Sparkle and Shine is submitting a quote.
9. New Business
10. Red Ribbon Week expense approved. Suggested $200
11. Coffee and Doughnuts, Oct. 30th, at 9:30 am – 11:30 am

a. Purchasing, $200?

b. Volunteer request to Pick Up and Set Up?

c. Location?

1. Discuss Bylaws and Meeting Dates.
2. Volunteers to solicit local businesses for sponsorship.

a. Goal; to purchase more laptops?

b. Set weekend date for this.

1. Suggestions for Fall Activities? Virtual Costume contest?
2. Volunteers needed for Nurse Bash’s Child Assessment?
3. Next meeting scheduled.
4. Closing