 **PTO Agenda & Notes 9/13/22 @ 4:00pm, Media Center**

* Call to Order @ 4:00pm
* Welcome & Introductions
* In attendance: Angela Rodgers, Angela Miller, Kaneika Nimmons, Samantha Price, Dana English, Trina Padgett, Kayla Mulligan, Kelly Richars, Jamie Tranthum, Janette Profilio
* Old Business/Items Tabled
  + Purchased and Installed 3 bottle filling stations over the summer!
  + 8 scooters given away for summer reading logs!
* Upcoming
  + Pastries with the principal: September 16, 2022, PTO Members Only
    - Clarify on FB page that it is for the family (kids, too!)-Kelly will clarify
    - 7:25-7:55 in conference room/front office
    - Kelly will purchase 50 small waters and 50 pastries from COSTCO. Kelly will also purchase a canister of coffee. Jamie Burnett will brew. One canister makes 100 cups.
    - Kelly will arrive early to set up a few tablecloths and deliver the pastries. Kelly will give the coffee to Jamie on Thursday.
  + Fall Festival: October 20, 2022
    - $5.00 per bracelet for entry, children under 2 free
    - 6:00-7:30
    - Booths:
      * Tattoos
      * Popcorn
      * Donuts on a string
      * Duck pond
      * Nail painting
      * Face Painting
      * Confetti eggs
      * Karaoke-Ms. Hull, Kelly to ask if she’d be willing to man that booth
      * Cake Walk-Kaneika will reach out to Publix for donations
      * Hay Ride-Trina will reach out to Mr. McGee for tractor/tractor driver/hay donation
      * Book Fair-will need 2 teachers
      * Ticket Booth-will need 8 volunteers: 6 at pre-purchased tables A-G, H-N, O-Z, 2 for at-the-door purchases
      * PTO will sponsor kids of disadvantaged families-Kaneika will coordinate with Kelly
      * Food Trucks-purchase food separate from bracelets. Dana/Angie will contact Fried Chicken Kitchen and County Line Provisions to coordinate; Kaneika will contact Kona Ice to coordinate. Food trucks/Kona Ice will be asked to donate 10% of profits to South Woods PTO
      * Teachers will sign up for booths they want to work at. There will be an option for them to create their own booth.
      * If not enough teacher sign up, Kaneika will reach out to high school students in need of service hours.
      * Booth sign up deadline October 7
      * Kelly will make flyers
      * Kelly will make booth sign up sheets
      * Kelly will advertise on FB page
      * Angie/Dana to include in Staff Eagle Update and Family newsletters to advertise
  + Winter Wonderland: December 1, 2022
  + Candy Cane Grams: sales: Dec. 1-Dec. 16, delivered Dec. 19-Dec 21
  + Family Bingo Night: January 26, 2023, PTO Members Only
  + Lollipop Grams: sales: Feb. 1-Feb. 10, delivered Feb. 13-14
  + Dr. Seuss Night: March 2, 2023
  + Field Day: March 9, 2023
  + 5th Grade Celebration: Date unknown
* New Business
  + PTO closet has been cleaned out
  + Tshirt Sales end Friday
  + Bylaws Review and edit/approve at next meeting
  + Pastries with the Principal
  + Fall Festival
* Treasurer’s Report
  + Financial information provided in person at meetings
* Next Meeting: October 18\*, 2022 @ 4:00pm in the Media Center Kelly to email Emma Dorschel to see if PTO can follow SAC meetings on the 3rd Tuesday of the month with PTO starting at 4:15 or SAC and PTO swap Tuesdays, making SAC the 2nd Tuesday of the month and PTO the 3rd Tuesday of the month. SAC meets Sept. 20 so Emma will respond with SAC’s preference. Kelly will update meetings on the FB page and school website at that time.
* Closing/Action Items: Action items listed throughout agenda with person responsible